

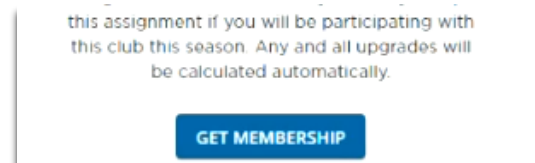
For parents and members of your club:

Parents and Members Playbook – Step 1: Purchasing a membership for Participation

Purchasing a membership is a must to play in your Region. In this step, we will walk you through how to ensure the process goes smoothly.

Ideally your club will send you a link to purchase your membership and add your club assignment.

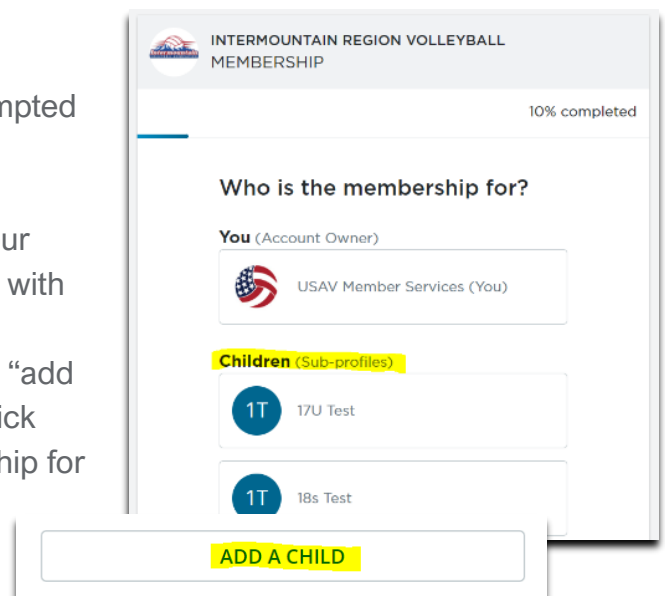
If you are ready to commit to your club for the season, click on the club assignment link they've sent you and click "get membership".



If you already have a SportsEngine account login to your account. To make sure don't create a duplicate account, it is a best practice to login using your unique cellphone number.

If you do not already have a SportsEngine account, you will be prompted to create one. It is a critical step to setup the account in your own name as the parent. You will add a sub-profile in your account for your child later in the process. Setting up an account in your child's name will create multiple issues later in your membership process.

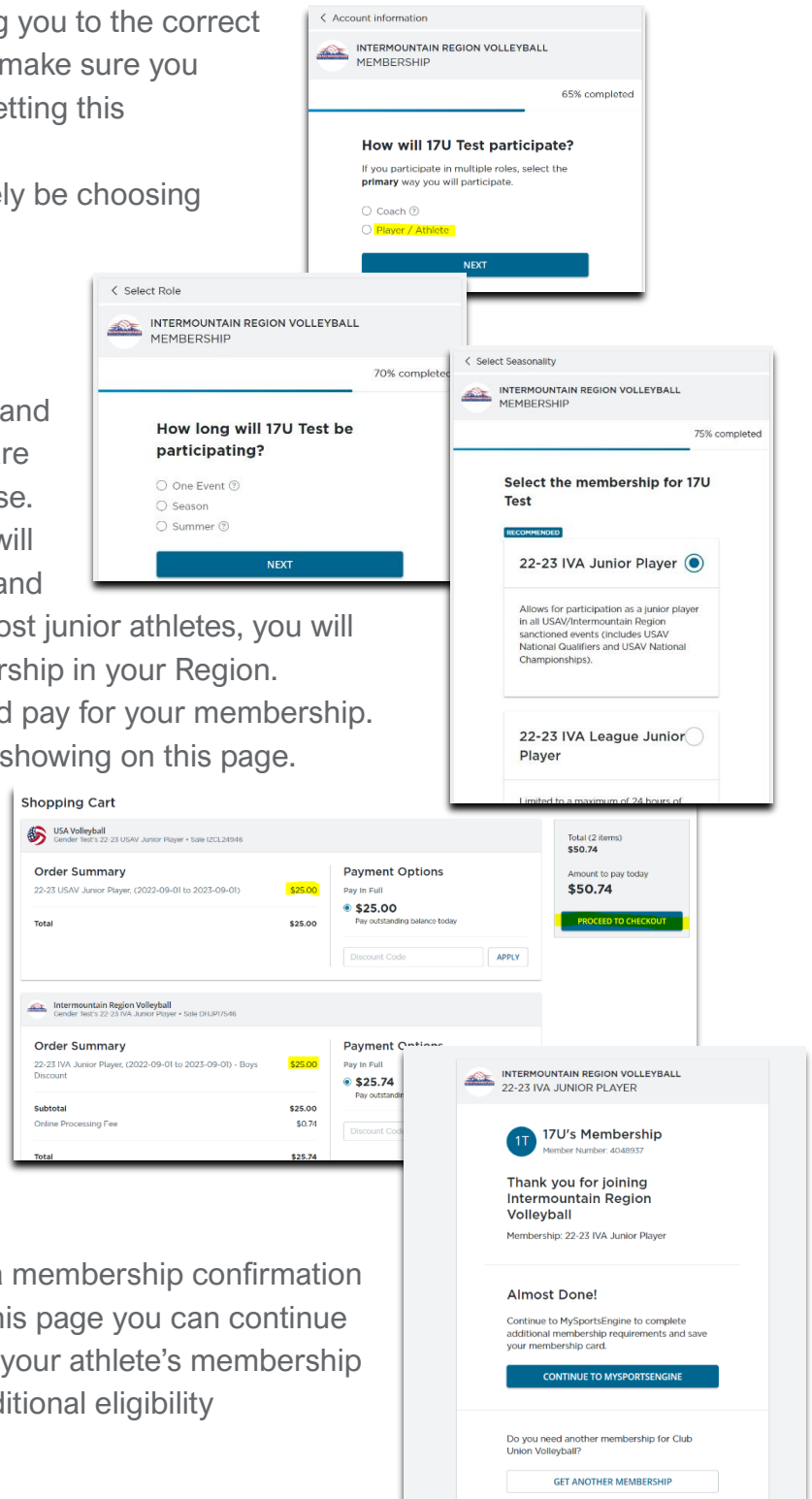
1. Once logged into your account, you will be prompted to select the correct person you are trying to purchase a membership for.
 - a. For example, if you are purchasing for your child please be sure to click a sub profile with their name.
 - b. If your child isn't listed as an option, click "add a child" to create their profile. Do NOT click your own profile to purchase a membership for your child.
2. Confirm your child's profile information is correct. Once confirmed, click next.
3. The next page will have you confirm your own profile information. Click next to confirm.



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4. The system does a good job of leading you to the correct membership. Please follow along and make sure you choose the correct roles. If you are getting this membership for your “sub profile/child” you will likely be choosing “Player/Athlete”
5. The next few screens will collect demographic information and digital agreements to USA Volleyball and Region-specific policies, agreements, and waivers. Please review these as they are required for your membership purchase. The last part of the membership flow will ask you to confirm all the information and then click continue to payment. For most junior athletes, you will want a junior player or athlete membership in your Region.
6. Next you will proceed to check out and pay for your membership. You will notice that there are two fees showing on this page. Your registration includes funds that support both your local Region of USA Volleyball as well as the USA Volleyball national office. USA Volleyball and its 40 Regions work together to provide safe and fun participation. These charges will show up as separate payments on your credit card statement, but you have not been double charged for your membership.
7. Once you check out, you should see a membership confirmation screen that looks like this one. From this page you can continue to your SportsEngine account to view your athlete’s membership details and they can complete any additional eligibility requirements.



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Parents and Members Playbook – Step 2: Accessing your USA Volleyball Membership Eligibility Requirements

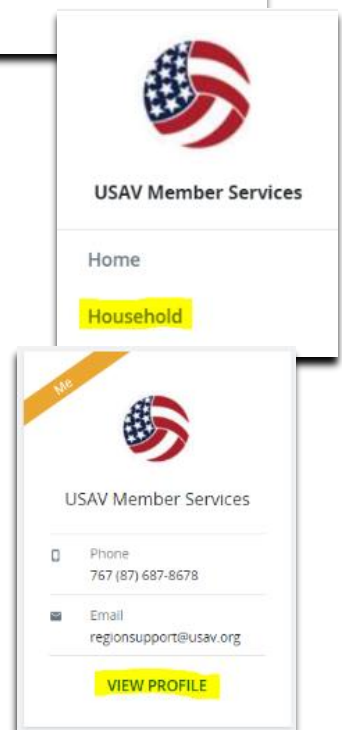
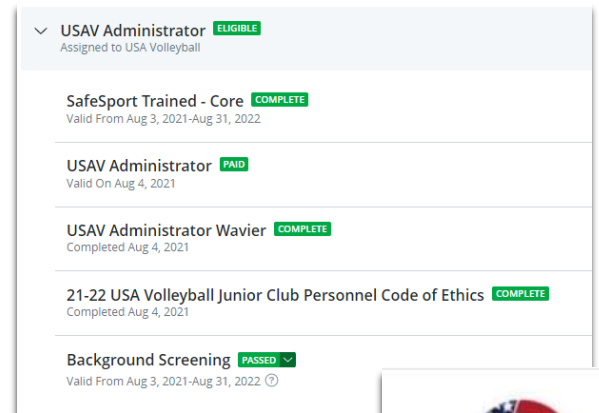
This step will show you where to access your membership eligibility requirements. You can also use this to show your members where to find their eligibility requirements.

Once you have purchased the appropriate Region membership for your participation, you are required to complete the eligibility requirements for your membership before being allowed to participate.

Members participating as coaches, club directors, officials, staff and some athletes roles are required by USA Volleyball to complete eligibility requirements like SafeSport, background checks and IMPACT coach training. Let's make sure you know where to go complete your requirements so that you can get prepared to participate this season!

USA Volleyball recommends accessing your eligibility requirements by logging into your SportsEngine account

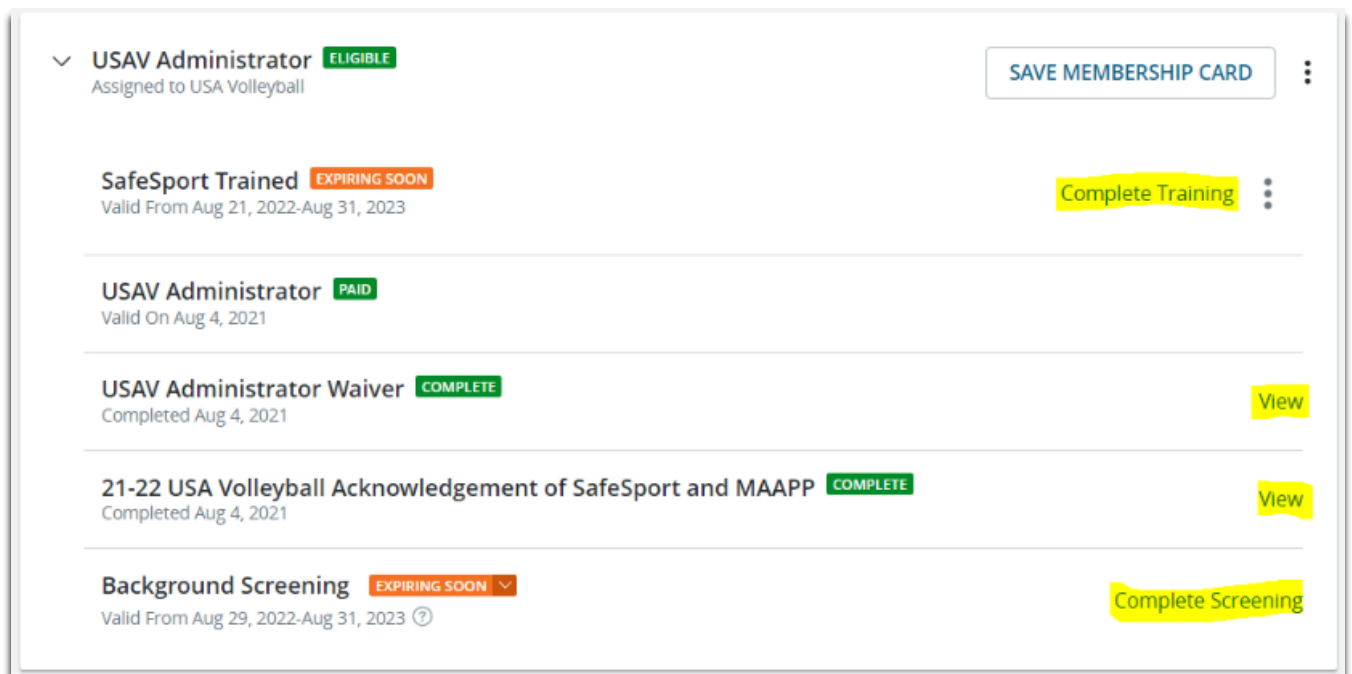
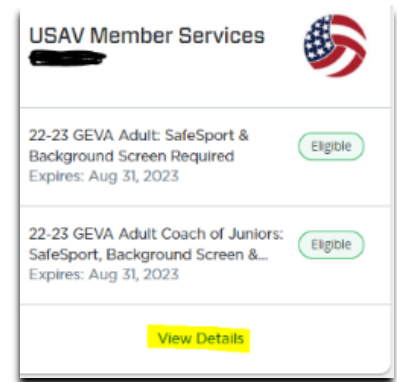
- ★ Go to SportsEngine.com
- ★ Click “sign in”
- ★ It's best practice to login using the account owner unique phone number, but the account email address can also be used.
 - If you're directed elsewhere, you can always get to your home screen by clicking “My SportsEngine” on your account icon in the upper right hand corner.
- ★ On the left-hand side navigation bar click the “household” menu.
- ★ Find your name or the name of the person in your household you would like to view and click “view profile” to continue.
- ★ it takes a few seconds to populate the membership tab on the right of your profile details.



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- ★ Once its populated scroll down and click on the blue “view details” link for your Region membership for the current season.
- ★ Expand your memberships eligibility by clicking on the name of your membership.
- ★ You can find the links to complete any remaining eligibility requirements on the right-hand side of the membership details. These are the links you will use to complete the requirements like safesport, impact, background screens and required waivers.



Once all of your requirements have been completed your membership eligibility status will update to “eligible”. Like the membership picture on the previous page. Please note that background checks average 5-7 business days to process, so make sure to submit these well ahead of your events.

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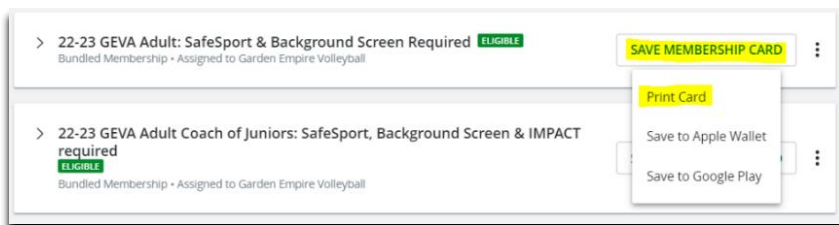
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Parents and Members Playbook – Step 2: Saving and printing your membership cards

Once you have an eligible membership, you can save and print your member ID card with your ID number. You might need this for some events like tryouts or beach tournaments.

**Please note that will walk you through accessing your card on a computer browser. The view on a mobile device may be slightly different.*

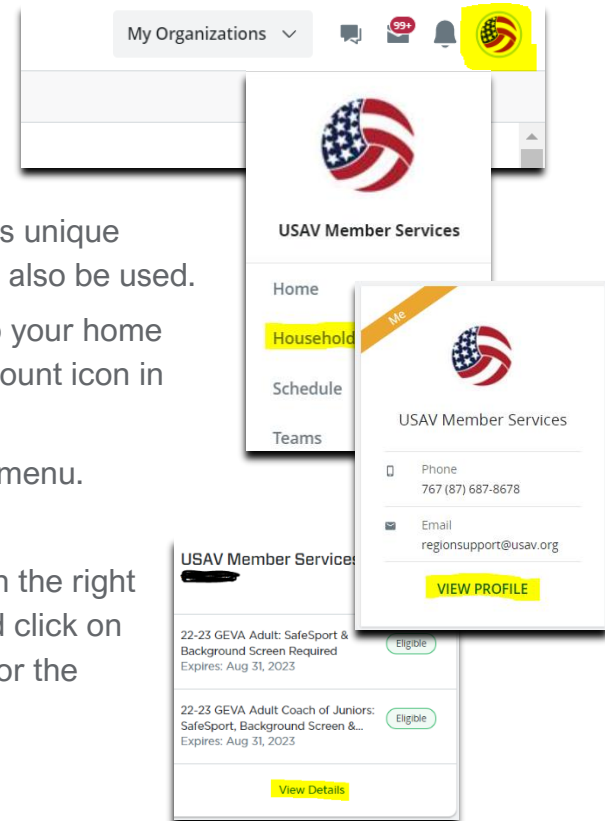
- ★ Go to SportsEngine.com
- ★ Click “sign in” to get started.
 - ★ It’s best practice to login using the account owner’s unique phone number, but the account email address can also be used.
 - ★ If you’re directed elsewhere, you can always get to your home screen by clicking “My SportsEngine” on your account icon in the upper right-hand corner.
- ★ On the left-hand side navigation, open your “household” menu.
- ★ Find your name and click “view profile” to continue.
- ★ It takes a few seconds to populate the membership tab on the right of your profile details. Once its populated scroll down and click on the blue “view details” link for your Region membership for the current season.
- ★ Click on the “save membership card.”



- ★ You can add a QR Code version of your card to your apple wallet or google pay from this screen for the appropriate mobile device.
- ★ we recommend using the “Print Card” option. Selecting this option will open another screen that will allow you to print your card or use “print to PDF” functionality to save a copy of your card.
- ★ You can also take a screenshot of the card from this screen that can be saved for your records and shared as needed.

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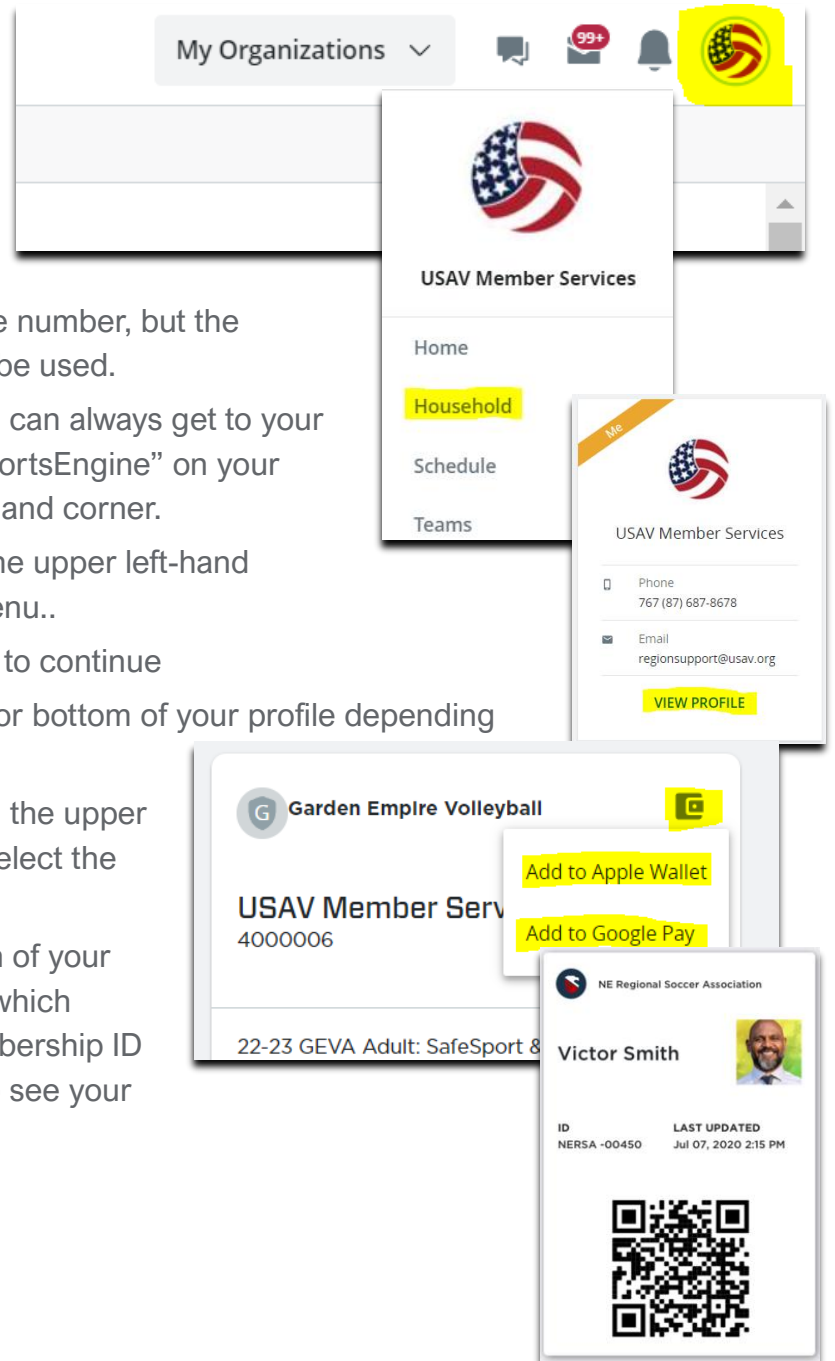


Parents and Members Playbook – Step 3: Adding your membership card to your digital wallet

Once you have an eligible membership, you can add your member card to your apple wallet or google pay for easy access.

**Please note that will walk you through accessing your card on a computer browser. The view on a mobile device may be slightly different.*

- ★ Go to SportsEngine.com
- ★ click “sign in” to get started.
 - ★ Its best practice to login using the account owner unique phone number, but the account email address can also be used.
 - ★ If you’re directed elsewhere, you can always get to your home screen by clicking “My SportsEngine” on your account icon in the upper right hand corner.
- ★ Expand the three bar menu option in the upper left-hand corner, then open your “household” menu..
- ★ Find your name and click “view profile” to continue
- ★ Your memberships could be at the top or bottom of your profile depending on the device you are on.
- ★ Once it loads, click on the wallet icon in the upper right of your membership display and select the appropriate option for your device.
- ★ You can now access a QR code version of your member card from your device wallet, which allows event directors to see your membership ID and scan your membership QR code to see your current membership details.



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Parents and Members Playbook – Step 4: Accessing the USA Volleyball Academy

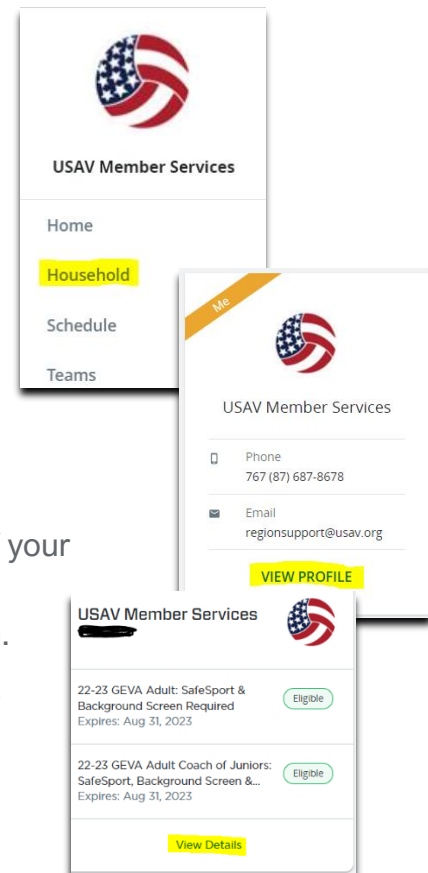
Your region may have additional training that is required for coaches/athletes (examples: referee/scorekeeper/line judge training). These requirements do not affect an individual's eligibility status but may be required for a roster. These types of training are completed in the USAV Academy.

So how do you access the USAV Academy?

The academy is accessed through your Region membership in your **primary household SportsEngine account**. This typically means you must log into your parents' account and access your profile from there, within the household section.

**Please note that will walk you through accessing your card on a computer browser. The view on a mobile device may be slightly different.*

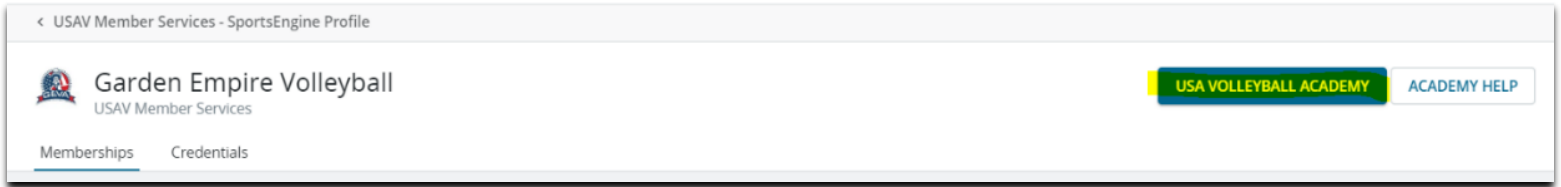
- ★ Go to SportsEngine.com
- ★ click “sign in” to get started.
 - ★ It's best practice to login using the account owner unique phone number, but the account email address can also be used.
 - ★ If you're directed elsewhere, you can always get to your home screen by clicking “My SportsEngine” on your account icon in the upper right-hand corner.
- ★ On the left-hand side navigation, open your “household” menu.
- ★ Find your name and click “view profile” to continue.
- ★ It takes a few seconds to populate the membership tab on the right of your profile details. Once its populated scroll down and click on the blue “view details” link for your Region membership for the current season.
- ★ From the membership details page you will see a blue box in the right hand corner.



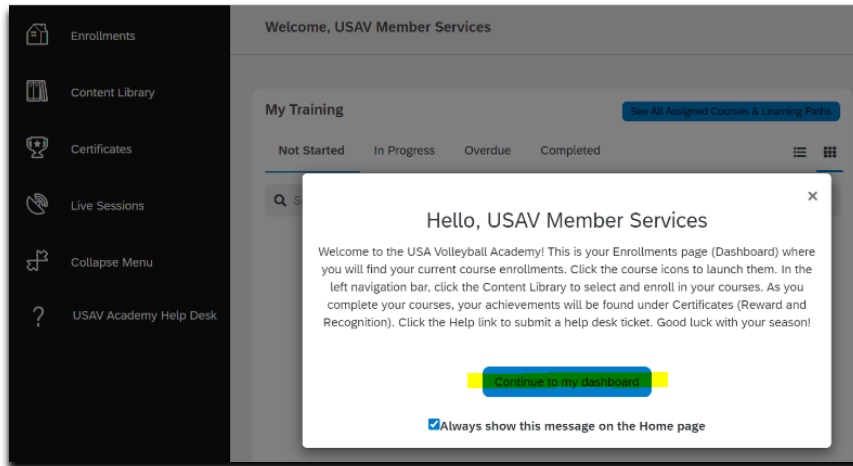
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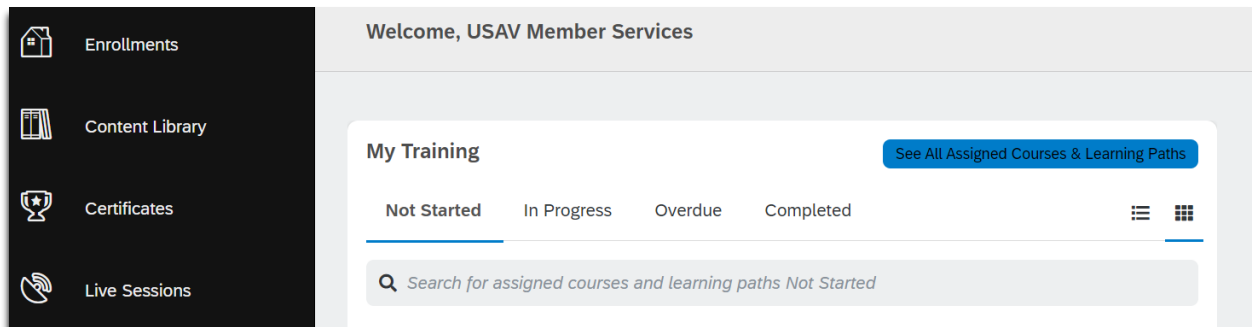
Once clicked it will take you to the academy homepage where you can access your training courses.



★ Once in your academy you will see a screen to take you to your dashboard.



★ You will find the courses your region requires here in the My Training section, there aren't any courses currently that is why our screen is empty.



Where Do Members Go For More Help?
[USA Volleyball Academy Help Desk](#)

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